

# Southgate OMRC

## Public Advisory Committee

### Minutes from PAC Meeting #12

LYSTEK SOUTHGATE ORGANIC MATERIALS RECOVERY CENTRE

**DATE:** Thursday June 6, 2013

**TIME:** 7 pm

**LOCATION:** Southgate OMRC Facility – Eco Park

**ATTENDEES:**

Steve Redmond – Chair      Mary Fowler    Glen Irwin

Grant Preston              Sarah Mason    Karen Cheeseman

Guy Treadwell – Lystek,      Rick Mosher –Lystek (present for facility tour, only)

Guest: Danny Jeffries, Master's student at the University of Guelph, OAC

Regrets: John Pugliese - Lystek

**AGENDA TOPICS:**

Item	Description	Action By
1.	<b>Review of previous meeting minutes</b>	Accepted by consent via email within two weeks of last meeting
2.	<b>Approval of Agenda</b>	Moved by Grant Preston Seconded by Karen Cheeseman
3.	<b>Public and Media Attendance – Re: Question Period and Code of Conduct</b>	Steve
	<b>Tour of Operating Facility</b> Members of the committee toured the facility , that is now in operation, and were impressed with the low level of odor throughout the building, including the delivery hall where a small amount of the incoming biosolids were present.	All
	<b>Commissioning and Primary Operations Update</b> Lystek began accepting material at the facility about 6 weeks ago and have been slowly ramping up.	Guy

	<p>Currently Lystek is processing about 3-4 truckloads of solid feedstock material and about 2-3 trucks of liquid feedstock material per week.</p> <p>Incoming solid material is currently coming from the City of Toronto and the liquid feedstock is coming from Orangeville and Midland's Waster Water Treatment facilities.</p> <p>Lystek has also accepted some solid feedstock material from Orangeville.</p> <p>The biofiltration system was operated for about 2 full weeks prior to the acceptance of incoming material. This ensured that the air flow through the building was operating as designed.</p> <p>The two solid mixers are being operated on each daily shift and the final product has been stored in the lagoons for about 2 weeks.</p> <p>The landscaping process for the property will continue in the fall when final grading and grass seeding is planned.</p> <p>Guy is very happy with how the commissioning of the facility has gone and how the process is currently running.</p> <p>The facility is currently running at about 30% capacity.</p> <p>One local woman has been hired as the Scale Operation Administration Assistant. They will also be hiring an assistant manager for the facility in the near future.</p> <p>Guy is estimating that 6 employees will be hired when plant is at capacity. In the future when they are running at full capacity and processing on shifts he feels that they could hire about 10-15 employees.</p>	
	<p><b>Community Complaints</b></p> <p>Lystek has not had any direct complaints in regards to the facility. The PAC members are not aware of any complaints.</p> <p>Helmut Pfiesser is the Environmental Officer from the Ministry of the Environment assigned to the facility. He has been on site checking operations and conditions at the facility.</p>	All
	<p><b>Terms-of-Reference – Code of Conduct</b></p> <p>Amended items of the terms of reference were</p>	All

	discussed and a consensus discussion was made for further review of the document. Wording consistency, clarification and consolidation were the main points discussed. An amended version will be circulated and reviewed at the next meeting where members will sign the code of conduct.	
	<b>New Business:</b> No new business at this time.	Steve
	<b>Action Items: Members to sign Code of Conduct</b> <b>Next meeting</b> is planned for Thursday, August 1, 2013, 7 pm in the Southgate Organic Materials Recovery Centre boardroom.	
	<b>Adjourn Meeting</b>	Moved by Mary Fowler Seconded by Grant Fowler

*The Southgate OMRC PAC is now a condition of the MOE's Environmental Compliance Approval to create an open flow of information to local residents about the biosolids processing centre in Dundalk, Ontario. Members of the PAC meet on a bi-monthly basis. Currently, there are five volunteer community members and a chairperson on the committee. Members of the PAC include Grant Preston a retired farmer and former Reeve of Proton Twp., Glen Irwin, a local business person and Southgate Twp. councillor, Mary Fowler, a freelance reporter and former editor of The Dundalk Herald, Sarah Mason, a local university student and Karen Cheeseman, a local graphic artist. The committee is chaired by Stephen Redmond. He is a certified crop advisor, a former Environmental Specialist with OMAFRA and former resident of Dundalk.*